

14 September 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group

FROM:

Chief, Headquarters Security Division

SUBJECT: Headquarters Security Division Weekly Report
(7 - 13 September 1988)

During this reporting period the following significant events are reported for your information and edification:

I. Significant Accomplishments/Activities:

- 25X1 ° SPOs serving overseas in TDY status supporting special projects
- 25X1 *As representative of HSD*
✓ HQ (7) ° SPS attended recruiting presentations in Allentown and Lancaster, PA, on 8-9 September. There were two (2) viable candidates of five (5) tested in Allentown, and nine (9) viable candidates of 15 tested in Lancaster.
- 25X1 ✓ HQ (8) ° Ten SPOs departed for Glenco, GA to attend the latest FLETC class, 8PT-816, which started 8 September.
- 25X1 ° The project involving the removal of asbestos from Key Building was completed ahead of schedule on 9 September. The project began in May and required approximately 15-20 escorts per day, including weekends.
- 25X1 ° The Badge Office processed EODs for badges on 8 September.
- 25X1 ° PASS data base in the future will generate a report that will show low usage into the Agency's computer centers. This was requested by OIT to determine how many people who have access to the computer centers are actually using the facilities.

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II. Critical Issues:

- 25X1 ° Radio communications between Headquarters and the New Building are still critical. The COTR for the project advises that all the hardware has been installed and that the Oscar, Victor and OMS frequencies are operational. They will continue to monitor the system and have made plans to make some more sophisticated testing and adjustments to clear up some of the "dead" areas in the NHB. This should be accomplished during the next 4-6 weeks. []
- 25X1 ° Continuing departures of Escort Section WAE escorts is creating a personnel shortage. In addition, many of our other escorts who were full-time during the summer are converting to a part-time schedule. The section is adjusting to compensate for this loss, including increased recruitment efforts of escorts. Currently, the Escort Section is short 50 escorts to fulfill daily requirements. []

III. Planned Activities:

- 25X1 []
- 25X1 ° SPS is planning for the establishment of authority and jurisdiction at the various Agency facilities. []
- 25X1 ° Chief, Badge Office and [] EAG, have continued discussions of the specifications and requirements of the video identification system. A meeting is scheduled on 21 September to brief HSD management on the project. []
- 25X1 ° HSD progress installing PASS at New HQS Interior Zones continues. Plans are also going ahead for PASS installation at the New HQS South Loading Dock. []
- 25X1 ° HSD efforts on a special payroll escort system continues. The various menus have been accomplished and are now undergoing a test phase. Work has begun on the report phase of the system. []

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